

# Superior Court of the State of California County of Kings

1426 South Drive, Hanford, CA 93230 (559) 582-1010

# Elder or Dependent Adult Abuse Packet (no fee for packet)

File your forms at the courthouse in the county where the abuse happened or where some of the abusers live. A senior citizen (age 65 years or older) or dependent adult who has been abused can get these orders. The law says that "abuse" is:

- Physical abuse, neglect, financial abuse, abandonment, isolation, kidnapping, or other things that cause physical harm or pain, or mental pain; or
- Denying things or services that someone needs to keep from being hurt or from suffering mental pain.

These people can ask for orders:

- The person who wants protection,
- The conservator of that person, or
- A guardian ad litem chosen by the court that issues the restraining order.

The following forms are included in this packet:

Name of form:	Form Number:	Last revised on:	# of Pages:
Instruction sheet to read prior to completing any forms:			
<u>Instructions on Petition for a Protective Order to Prevent Elder or Dependent Adult Abuse</u>	EA 150	01-01-05	3
Forms initially completed to open a case and obtain a hearing date			
Petition for Protective Orders (Elder or Dependent Adult Abuse)	EA 100	01-01-06	4
Attachment to Judicial Council Form (used if more space is needed in EA100)	MC 025	07-01-03	1
Order to Show Cause and Temporary Restraining Order (Elder or Dependent Adult Abuse) (CLETS)	EA 120	01-01-05	4
Response to Petition for Protective Orders (Elder or Dependent Adult Abuse) (served blank w/ EA 100)	EA 110	01-01-05	2
Proof of Personal Service (Elder or Dependent Adult Abuse)	EA 140	01-01-05	1
Forms utilized after the hearing date:			
Restraining Order After Hearing (Elder or Dependent Adult Abuse)	EA 130	01-01-05	3
Proof of Service by Mail (Elder or Dependent Adult Abuse)	EA 141	01-01-05	1

## Information regarding the filing fees:

There is no court filing fee charged upon the filing of your documents (based on the petition pursuant to Welfare & Institutions Code Section 15657.03(m)), however, if you are going to ask law enforcement to serve your restraining order for free, you <u>must</u> complete and file the following two forms with your documents:

<u>Application for Waiver of Court Fees and Costs</u> (Form # 982(a)(17)), <u>Order on Application for Waiver of Court Fees and Costs</u> (Form # 982(a)(18))

## Please be aware of the following information:

- The Court will require the same adherence to all of the laws of the State and California Rules of Court, as if you were represented by an attorney.
- ☑ Clerk personnel are NOT PERMITTED to, NOR WILL THEY give legal advice or help in completing any form. Please do not ask our clerks to give you legal assistance or advice. The Clerk of the Court and his deputies are prohibited by law from rendering legal assistance or advice in court proceedings (Sec. 24004 & 68082 Gov. code). Persons appearing in their own behalf are responsible for preparing and presenting their pleadings in complete and proper form without legal assistance from deputies of the Superior Court Clerk's office. Questions pertaining to legal matters or the proper completion of the appropriate forms should be answered by an attorney

## Assistance may be obtained from:

- Self-Help Center located online at <a href="www.courtinfo.ca.gov">www.courtinfo.ca.gov</a>. Judicial Counsel forms of California can be accessed, filled in, and printed at this website.
- A typing or paralegal service. A list of these services can be obtained from this office.
- Questions pertaining to legal matters or the proper completion of the appropriate forms should be answered by an attorney.

## Preparing documents for filing:

- ❖ All pleadings and papers must be typed or legibly handwritten in blue or black ink.
- ❖ The law requires your name (petitioner), address, and telephone number be typed or legibly handwritten in blue or black ink in the upper left hand corner of all documents presented for filing.
- ❖ Each <u>original</u> form submitted for filing must be two-hole punched at the top, per rules of court.
- Personnel in the Clerk's office have been instructed not to file any papers which are not properly completed or assembled.

#### Do I complete all the forms in this packet?

No, not all forms included in this packet are filed with the *Petition for Protective Orders* (form EA100) or the *Order to Show Cause and Temporary Restraining Order (CLETS)* (form EA120). There are forms in this packet that will be utilitzed at a later time, depending on your circumstance.

#### How many copies do I make?

- You need 1 copy of the temporary restraining order for every police and sheriff's department or other law enforcement agency you want to enforce the order.
- Make copies for anyone else that will help you enforce the order.
- Keep 2 copies for yourself.
- Take the originals and all the copies to the court clerk.

#### How do I make copies?

Each two sided copy must be tumbled (180°) (as presented in the packet)

Each **set** of forms must be *stapled* (example: a multiple page form is stapled with any specified attachments as a set).

### What do I do with my forms?

See Form EA-150 – Instructions on Petition-- for detailed information.

Submit your completed and assembled forms to the clerk's office for filing. The original and copies of the *Order to Show Cause and Temporary Restraining Order (CLETS)* (form *EA120)* will be submitted to Judge for review and signature. After processing your copies will be stamped with a case number, a hearing date, conformed and will be ready for pick-up. It is your responsibility to follow up on your case. Upon submitting your forms: you may request the direct extension to the clerk handling your case.